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NONSUCH PARK JOINT MANAGEMENT COMMITTEE

Monday 16 March 2026 at 10.00 am

Mansion House, Nonsuch Park

The members listed below are summoned to attend the Nonsuch Park Joint Management Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Committee Members

Councillor Tony Froud, Epsom & Ewell Borough Council (Chair)

Councillor Julian Freeman, Epsom & Ewell Borough Council

Councillor Peter Geiringer, London Borough of Sutton

Councillor Christine Howells, Epsom & Ewell Borough Council

Councillor Louise Phelan, London Borough of Sutton

Councillor Christopher Woolmer, London Borough of Sutton

Yours sincerely



Clerk to the Committee

For further information, please contact democraticservices@epsom-ewell.gov.uk or 01372 732000

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building. Move to the assembly point and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

This meeting will be held at the Mansion House, Nonsuch Park. A limited number of seats will be available in the public seating area. If you wish to observe the meeting from the seating area, please arrive at the Mansion House before the start of the meeting. A member of staff will show you to the seating area. For further information please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000.

Information about the membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for this Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at democraticservices@epsom-ewell.gov.uk.

Questions and Statements from the Public

Up to 30 minutes will be set aside for questions and statements from members of the public at meetings of this Committee. Any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough may ask a question or make a statement on matters related to the management and control of the Park.

Questions cannot relate to the personal affairs of an individual or a matter which is exempt from disclosure or confidential under the Local Government Act 1972. Questions which in the view of the Chair are inappropriate or offensive will not be accepted. Each question or statement will be limited to 3 minutes in length

Members of the public are requested to submit their questions in writing to democraticservices@epsom-ewell.gov.uk by noon on the fifth working day before the day of the meeting. For this meeting this is **Noon, Monday 9 March 2026**.

Statements are requested to be submitted in writing to democraticservices@epsom-ewell.gov.uk by noon on the working day before the day of the meeting. For this meeting this is **Noon, Friday 13 March 2026**.

Questions and statements not submitted to Democratic Services within the prescribed deadlines may be accepted at the discretion of the Chair.

For more information on public speaking protocol at Committees, please see [Annex 4.2](#) of the Epsom & Ewell Borough Council Operating Framework.

Exclusion of the Press and the Public

There are no matters scheduled to be discussed at this meeting that would appear to disclose confidential or exempt information under the provisions Schedule 12A of the Local Government Act 1972 (as amended). Should any such matters arise during the course of discussion of the below items or should the Chair agree to discuss any other such matters on the grounds of urgency, the Committee may wish to resolve to exclude the press and public by virtue of the private nature of the business to be transacted.

Filming and recording of meetings

The Council allows filming, recording and photography at its public meetings. By entering the Mansion House and using the seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

Members of the Press who wish to film, record or photograph a public meeting should contact the Council's Communications team prior to the meeting by email at: communications@epsom-ewell.gov.uk

Filming or recording must be overt and persons filming should not move around the room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non-handheld devices, including tripods, will not be allowed.

AGENDA

1. QUESTIONS AND STATEMENTS FROM THE PUBLIC

Up to 30 minutes will be set aside for the Committee to receive any questions or statements from members of the public.

To register to ask a question or make a statement at a meeting of the Committee, please contact: Democraticservices@epsom-ewell.gov.uk

Questions and statements not submitted to Democratic Services prior to the meeting may be accepted at the Chair's discretion.

2. DECLARATIONS OF INTEREST

To receive declarations of any Disclosable Pecuniary Interests or other registrable or non-registrable interests from Members in respect of any item to be considered at the meeting.

3. MINUTES OF THE PREVIOUS MEETING (To Follow)

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 19 January 2026 (attached) and to authorise the Chair to sign them.

4. UPDATE ON SIGNING PROBATE/ADMINISTRATION PAPERS (Pages 5 - 8)

This report provides an update to the Committee regarding the signing of probate/administration papers in relation to a gift to Nonsuch Park.

5. VERBAL UPDATE FROM THE INTERIM ASSISTANT HEAD OF SERVICE (STREETCARE) ON MATTERS ARISING IN THE PARK

The Interim Assistant Head of Service (Streetcare) shall provide the Committee with a verbal update on matters arising in the Park:

- Dog Walking Licensing Scheme
- Installation of Height Restriction Barriers
- Trim Trail
- Donation Units
- Other matters

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UPDATE ON SIGNING PROBATE/ADMINISTRATION PAPERS

Head of Service: Ian Dyer, Head of Operational Services
Report Author Samantha Whitehead
Wards affected: Nonsuch Ward;
Urgent Decision?(yes/no) No
If yes, reason urgent decision required:
Appendices (attached):

Summary

This report provides an update to the Committee regarding the signing of probate/administration papers in relation to a gift to Nonsuch Park.

Recommendation (s)

The Committee is asked to:

- (1) **Note the contents of this report**

1 Reason for Recommendation

- 1.1 This report provides an update on the progress of this item.

2 Background

- 2.1 At the Nonsuch Park Joint Management Committee on 24 March 2025, the committee agreed to nominate and authorise the Chief Executive of Epsom & Ewell Borough Council and Clerk to the Nonsuch Park Joint Management Committee to act in all applications for Probate/administration of estate purposes and sign all papers in connection with such applications.
- 2.2 The Committee also agreed to nominate and authorise the Chief Executive of Epsom & Ewell Borough Council and Clerk to the Nonsuch Park Joint Management Committee to act in the application for Probate/administration and sign all papers in connection with the application set out in Exempt Appendix 1.

3 Progress on Probate/Administration

- 3.1 On 4 December 2025, the High Court of Justice (England and Wales), Probate Division, granted Letters of Administration (with Will annexed) to the Chief Executive of Epsom & Ewell Borough Council.
- 3.2 Following a proportionate procurement exercise, external solicitors have been appointed to act on behalf of the Chief Executive in administering the estate, including arrangements for the disposal of the property which forms part of the residuary estate. The residue of the estate has been bequeathed to Nonsuch Park once the payment due under the Will of the deceased are dealt with.
- 3.3 Upon completion of the sale, the Chief Executive will ensure that the provisions of the Will are implemented in accordance with the deceased's wishes.

4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

- 4.1.1 The matters set out in this report relate to the administration of an estate and do not introduce any changes to service delivery or public access. An equality impact assessment is not required.

4.2 Crime & Disorder

- 4.2.1 None for the purpose of this report.

4.3 Safeguarding

- 4.3.1 None for the purpose of this report.

4.4 Dependencies

- 4.4.1 The progression of the matter is dependent upon the completion of the estate administration process and associated legal procedures.

4.5 Other

- 4.5.1 The matter is being managed in accordance with the relevant legal and governance requirements. Any significant developments will be reported to the Committee as appropriate.

5 Financial Implications

- 5.1 Any reasonable legal and professional costs arising from the administration of the estate, including matters associated with the receipt of legacies or gifts, will be met from the estate prior to distribution of any net proceeds.

- 5.2 **Section 151 Officer's comments:** Once the net proceeds are received, these will be applied strictly in accordance with the terms of the Will. At this stage, no financial pressures or risks for the Council have been identified.

6 Legal Implications

- 6.1 The Chief Executive is acting under the authority granted by the Letters of Administration. External legal advisors have been appointed to support the administration of the estate and to ensure compliance with relevant statutory and governance requirements.
- 6.2 **Legal Officer's comments:** None other than as set out in the report above.

7 Policies, Plans & Partnerships

- 7.1 **Council's Key Priorities:** The following Key Priorities are engaged:
- Effective Council
- 7.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.
- 7.3 **Climate & Environmental Impact of recommendations:** None
- 7.4 **Sustainability Policy & Community Safety Implications:** None
- 7.5 **Partnerships:** None
- 7.6 **Local Government Reorganisation Implications:** None

8 Background papers

- 8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Report to the Nonsuch Park Joint Management Committee 24 March 2025: Signing Probate/Administration Papers

Other papers:

- None

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